



Local Learning Area Policy

2025-26

Local Learning Area

General

Visits/activities within the 'Local Learning Area' that are part of the normal curriculum and take place during the normal school day follow the Operating Procedure below.

These visits/activities:

- must be recorded on EVOLVE via the 'Local Area Visit' module.
- do not require parental consent. Though we will inform parents via a letter
- do not normally need additional risk assessments / notes (other than following the Operating Procedure below).

Boundaries

The boundaries of the Local Learning Area are areas within walking distance. This area includes, but is not limited to, the following frequently used venues: *e.g.*

- *Southglade Leisure Centre*
- *Oakwood Academy*
- *Parkvale Academy*
- *Southglade Library*
- *Sandybanks*
- *Local primary schools*
- *Local churches including Emmanuel Church and Bestwood Park Church*
- *Little wood*

'No-go' areas within the Boundaries

- Periods with drop off and collection bustle. The area in front of Robin Hood School and Southglade Primary School between the hours of 8.45 and 9.15 and 2.55 and 3.25

Operating Procedure for Local Learning Area

The following are potentially significant issues/hazards within our Local Learning Area:

- Road traffic.
- Other people
 - social distancing
 - members of the public
 - animals.
 - Etc.
- Losing a pupil.
- Uneven surfaces and slips, trips, and falls.
- Weather conditions.
- Activity specific issues when doing fieldwork (nettles, brambles, rubbish, etc).
- Sharp objects including drugs paraphernalia

These are managed by a combination of the following:

- The Head or EVC must give consent via Evolve system
- This walk must be added to the school calendar and staffing discussed with relevant SLT members including EVC/ DSL and SENCO
- Class teachers will inform parents via letter that they are going on a local area visit
- Staff must inform school office team of time of departure and time of arrival back at the establishment
- Only staff judged competent to supervise groups in this environment are approved. A current list of approved staff is maintained by the EVC and office.
- The selected route takes the least busy option
- There will normally be a minimum of two adults.
- Staff are familiar with the area, including any 'no-go' areas, and have practiced appropriate group management techniques.
- Pupils have been trained and have practiced standard techniques for road crossings in a group.
- Where appropriate, pupils are fully briefed on what to do if they become separated from the group.
- Pupils' clothing and footwear is checked for appropriateness prior to leaving school.
- Staff are aware of any relevant pupil medical information, take with them and ensure that any required medication is available.
- A mobile is taken with each group and the office have a note of the number.