

Dear Parents/Carers,

As you may have heard in the news, the Department for Education have announced that schools can use Friday 18th December as an INSET day in order to minimise the burden of track and trace falling on schools over the Christmas period.

As a school we recognise the lateness of this announcement and how it would put an unnecessary strain on our families at what is already a busy time of the year. Therefore, I am pleased to announce that we will remain fully open to pupils (unless pupils are specifically asked to isolate) until the end of term. Therefore, school will close at the end of the day on Friday, 18th December and will reopen to pupils on Monday, 4th January 2021.

There is, however, much you can do to continue to support the school by following the information and relevant arrangements regarding positive cases in the holidays:

- Where a pupil tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should not be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace.
- For the first 6 days after teaching ends, if a pupil tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school, the school is asked to assist in identifying close contacts and advising self-isolation, as the individual may have been infectious whilst in school.

If this is the case for your child, I ask that you notify school by e-mailing headteacher@southglade.nottingham.sch.uk which will be checked daily at 10:00am for 6 days after term ends.

If your child is identified as a close contact we will contact you by telephone (this will be a withheld number not the school phone number) and if unsuccessful by email and Marvellous Me.

School staff are not asked to conduct any contact tracing more than 6 days after the final day of teaching. As our school's last teaching day is on Friday 18th December, there should be no pupil contact tracing actions beyond Thursday 24th December.

If your child is required to self-isolate due to contact with a positive case during the holidays, school do not need to be informed about their absence until the first day of the new term. In this case, please follow the normal school procedures for reporting your child's absence.

Thank you for your support with this.

Best Wishes

Mrs Alison Thomas

(Head Teacher)

Southglade Primary and Nursery School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.